

TECHNOLOGY DEVELOPMENT PROGRAM

ADDENDUM TO REQUEST FOR APPLICATIONS ■ JANUARY 2018 (ROUND 10)

Dear Invited NCAI-CC Funding Applicant,

With the current funding round we will be conducting a mandatory kick-off meeting/commercialization boot camp at Cleveland Clinic for each funded project team for two days during July 2018. Exact dates are still to be determined.

Attendance at the meeting will be mandatory for the PI of each funded project and will be open to other members of the project team. Funds will be authorized in the project budget to cover expenses for the PI and up to two additional project team members to cover travel, lodging and meal expenses for non-Cleveland based projects. Other members of the project teams or institutional representatives are welcome to attend at their own expense.

The goals of the meeting are three-fold.

- Conduct individual project kick-off meetings with NCAI-CC project directors to go over project plans, milestones, timelines, budget considerations and reporting expectations.
- Meet with program grants and administration personnel to go over grant management processes and logistics. (Other members of the institution research/grants offices will be able to participate by conference call.)
- Participate in a commercialization mini-boot camp education program to lay the groundwork for developing and building into the projects commercialization-relevant value proposition, intellectual property, clinical, regulatory, payment/reimbursement, and key partnering considerations.

Budget Instructions. For projects at institutions not located in Cleveland, the total budget can be incremented to include travel expenses for the PI and up to two additional team members to travel to Cleveland, cover two nights lodging, and non-provided meals. Estimates for these expenses shall be included in the Travel category of the budget form.

Note. This budget is incremental to the \$150,000 direct cost project budget limit prescribed in section 2.4 of the RFA, and shall be separately described in the budget narrative. Actual expenses for this purpose will be reimbursed 100% from federal funds, and are not subject to the matching funds requirement for other direct project costs.

More information regarding specific dates and times, agenda, location, and lodging recommendations will be forthcoming in the near future. In the meanwhile, if there are any questions, please don't hesitate to contact a member of the NCAI-CC team or send an email to NCAICC@ccf.org.